

IUPUI Staff Council Committee Annual Report 2014-2015

Committee Name: Staff Development [ad hoc] Committee

Co-Chairs: Lindsey Mosier & Caitie Stewart

Members: Rita Flynn, Venus Davis-Wallace, Scott Orr

Action Items:

Action Item(s)	Status
Award up to \$6,000 in professional development grants in December 2014 and April 2015 application rounds	Complete
Create, manage and orchestrate a 1 st of its kind Staff Development Mini-Conference. June 2, 2015. -Completed Grant funding application to secure \$799.00 , through the Office of Academic Affairs: IUPUI Conference Fund 2015 & remaining event funds covered by campus Human Resources . (\$2,016.30 for total conference food cost) -Securing guest speaker(s), event venue, technology for virtual viewing and managing other event logistics all without fee. - ~182 Staff members checked-in for in-person attendance t~62% of our registrants.	Complete
Recruit and manage professional development grant application review committee	Complete
Build robust advertising and awareness campaign for professional development grants, professional development opportunities and Staff Council Awards	Ongoing
Identify best review criteria and process to ensure equal and thorough review for grant funding and award selection	Ongoing
Manage the solicitation, selection and awarding of 3 Staff Council Awards; Staff Council Member of the Year, Staff Council Outstanding New Member, and Staff Council Outstanding Committee Chair. Recipients to be announced during Staff Council Annual Retreat, July 24, 2015	Ongoing

Action Items to be carried over to 2015-2016:

Action Item(s)	Status
Recruit additional members to committee	Ongoing
Identify best review criteria and process to ensure equal and thorough review for grant funding and award selection.	Ongoing
Build robust advertising and awareness campaign for professional development grants, mini-conference opportunities, and Staff Council Awards	Ongoing
Develop, manage and implement Annual Staff Professional Development Mini-Conference	Ongoing
Manage the solicitation, selection and awarding of 3 Staff Council Awards; Staff Council Member of the Year, Staff Council Outstanding New Member, and Staff Council Outstanding Committee Chair.	Ongoing

Suggested new action items for 2015-2016:

Action Item(s)	Status
Recruit and manage professional development grant application review committee for 2015 – 2016	Underway
Complete report of impact of professional development grants to both EVC Paydar and general campus population	Not Started
Develop active communication with Kerri Dabbs to offer to be a conduit for on-campus Professional Development opportunities	Underway
Compile Mini-Conference feedback responses and official report update to provide to partners [Office of Staff Council, IU- McKinney School of Law, Office of Academic Affairs: IUPUI Conference fund, and IUPUI Human Resources] for the 2015 event.	Underway
Make this committee a standing committee.	Not Started

Please attach any completed documents or recommendations made by your committee during this report year.

Report due: June 30, 2015

**Submit to*: Karen Lee
Staff Council Office
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***Preferred submission method is via email.**